
Meeting Minutes for meeting held via Skype on 18th March 2019 at 7:30pm

Meeting opened: 7:36pm

Present: Christine Rukuwai, Sheryl Hooper, Cindy Marsh, Brendon Davies, John Laurenson, Rod Bannister, Marilyn Dolan, Joy Koolen, Melville Holmes, Marama Cameron, Denise Reid, Heather Plank and Pauline Slovak (Minute Taker) .

Apologies: Mike Jack, Jeff See and Dianne Tasker.

Previous Minutes: Received by all. Run through action list.

Need to organize ourselves a sponsorship plan, no action thus far. Christine advised she has someone to do some marketing for us, Anneka Waterman from KP. She is happy to do marketing but not so much sponsorship side. Christine would like Annika, Pauline and herself to have a meeting.

Pauline doing well over allocated hours, benefit for funding to review Pauline's contract. Joy said if we can afford we should definitely increase hours, Marama asked if Pauline could delegate a job such as uniforms to someone to take the load off of.

Pauline spoke about Instagram and that is something we need to get into. Rod said a lot of juniors are on Instagram more than FB so it is a necessity to broaden communication. Christine said Anneka Waterman might take on this otherwise Pauline to do.

Joy asked about Anneka doing sponsorship whether she would take it on if we gave her a percentage of what's gained. Christine said she is a little bit like Pauline and not keen to approach people but she is very good coming up with marketing initiatives.

Participation meeting hasn't happened with Daniel. Christine to have a chat with Daniel. Marama had emailed Daniel asking for initial information for us to start from; Marama will follow up on that.

Moved by: Melville Holmes, Seconded by, Marilyn Dolan and carried.

Matters arising from minutes: None

Correspondence inwards & outwards – Received by all.

Pauline Slovak moved that inwards is approved and outwards is noted, Cindy Marsh seconded, carried.

Administration Report – Pauline Slovak – Received by all.

Hoodies have arrived and quotes for shirts and singlet's also done ready for funding application through NZRB. This does mean our shirts and singlet's are still about 3 months away as they take 6 weeks from when we confirm order once funding has come through. Another benefit to stopping using funders for the uniforms. We have run quite low, as a lot of juniors for one dayers have wanted to purchase theirs.

With the different quotes coming in the wholesale price of the uniforms is considerable lower than the RRP we based the uniforms cost off of. The actual cost of the uniforms is as follows:

Hoodies \$54.39

Shirts/Singlet's \$32.94

So a full uniform would be \$120.27

I would suggest we add a little onto this to allow for price rises so maybe Hoodies for \$55 and Shirts/singlet's \$35, Full Kit \$135.

It will be relatively easy to change at present as only one person has been invoiced and she has not paid in full yet.

I am currently investigating prices to have printing and embroidery done in Whanganui. Will



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The logo for 'prince' is written in a lowercase, green, sans-serif font with a registered trademark symbol.

only change if cheaper though.

Hope my hours record made sense to you all. Did I give enough details?

A reminder that I am away on leave from Wednesday the 24th April through until Thursday the 2nd May inclusive. Will someone cover my job while I am away or are we shutting the office down?

National's accommodation - I am still waiting to hear from CHCH squash club have called them and emailed twice to give them the hurry up.

Di do you have any choices for Masters? Would like to get both booked before I take leave.

Discussed leave and the office is to close anything important to go through to Christine.

Finance Report – Sheryl Hooper – Received by all.

The term investment matured in February so we kept \$5000 back so there was some money in the operating account. Still \$42,820.44 invested

The 1st installment of affiliation fees have been sent out to clubs with payments due this month.

Well done to Pauline on acquiring a grant of \$5000 for Wages. Please see attached report.

Not able to get into IRD website at present so trying to sort that.

Accounts to be paid as per accounts payable. Moved by all.

Sheryl Hooper moves all accounts be paid, Seconded by Marilyn Dolan, carried.

Juniors Rpeort – Melville Holmes Have been quite busy organising challenges, we have won the Wellington and Eastern challenges. We had kids from 8 different clubs with 5 kids playing for the first time. Juniors going well with new players getting involved in the Central culture. Only Nationals to go and we hope to do a coaching clinic once a month for the juniors. Budget for the coaching clinics requested. Hope to get 25 odd juniors at the clinics. Rod said "can't it come under the DC budget?" Christine said "yes it could but we need a plan." Christine asked if Rod had done District Coaching plan as yet. Rod advised "not yet." Christine asked that Melville's request be included. Joy said when her kids were Juniors they did a weekend that covered nutrition and all sorts which was great and the parents paid about \$120 each for it. It was held at the Rugby institute in Palmby and they all stayed for the weekend.

Rod has discussed something along these lines before. Melville asked how Joy found it for her kids. Joy said we had Fletch, Carl Fraser, a Nutritionalist, Grant Watts. They talked about everything about being an elite athlete, recovery, refueling etc. As a parent it was good to learn all the stuff as well. Joy said Nova is always keen to talk to kids and maybe willing to talk to them all. Maybe this would be good to add into the coaching clinic.

Christine said it has been great getting such good feedback how well the kids have behaved and how well they are looked after on the challenges.

Rep Manager and District Coach Report – Rod Bannister – Nothing to report. Have sent out a lot of requests for interest for Juniors, seniors etc.

Wellington Challenge was awesome and a discussion has come up around the triangular with Eastern and Wellington but more stuff needs to be discussed going forward. At present we are putting together a team for Waikato challenge at KP on the 27th April. The Eastern Junior challenge had a much more diverse group of kids from a wide range of clubs which was great to see instead of most of them being from one major club.

Performance clinic Rod to attend. Kaye and Rod attending and presenting at Regional conference. Christine said "was good to see Peter Arnott at the Eastern challenge as well."

Rod said the Juniors used Massey years ago when SNZ had regional hubs, There is a possibility to do this all again based on time resources and player availability.



Cindy said that kind of stuff needs to be organised now earlier is better.

Christine asked that reports be sent to Pauline to speed up the meeting, even if its just an email. We should not be doing reports at the meeting.

Pauline spoke about the suggested accommodation CHCH has suggested, and asked Rod if last year having no cooking facilities. Rod said it was perfectly fine. Pauline to put in accomm request.

District Captain and iSquash Report – Marilyn Dolan – There will be a poster etc going out to all MWR Zone clubs informing them of the Graded Interclub competition coming up.

We will hold a zone meeting on 29th April at Feilding to discuss this competition and hopefully get reports from all clubs on how they are going in 2019.

Attended Eastern Challenge which is great. Have been asked about going to KP to do challenge happy to go but not able to drive could I hop in car in Palmy with someone?

Been in touch with Ashhurst and Feilding re holding a referees night prior to this starting. Just need to set a date.

General Business - Uniforms prices approved by committee, Pauline to advise Sheryl and team managers around it and re-invoice Ngakuiria.

One dayer debrief – there are some discussions being had about what will happen next year and how we want these to progress, like what time of year, and format. If we look at the feedback so far with the players from around the region, some feed back was that they prefer Sundays and Newbegin was quite early in the season (Allan Bailey) Wellington had a few hiccups with change of dates and Wellington almost not having a team. The way it had been formed, it wasn't Wellingtons selection team. But we have discussed this saying that selection is who's available not the top rep team perhaps.

Christine asked for feedback. Marama asked "what Wellingtons disorganisation has to do with us. We turned up and it was awesome for us." Christine said "it does affect us and almost got cancelled. The communication was a bit lacking at Wellingtons end." Next year if it is a tri series it will take quite a lot of organisation. The problem with the Wellington challenge was it was scheduled later in season and not in the calendar which caused friction with Wgtn clubs the event clashed with. Pauline suggested "If we get it in the calendar nice and early we can make sure it dosen't clash with any tournaments."

Rod said in past years the selection process was very strict for representative teams and many players moved away from the program as it didn't work with their lives. If we keep it flexible to meet other priorities it helps keep more players keen to participate. Speaking with Debbie Dunbar about the Wgtn challenge which hadn't happened for 5 years was great even with teething problems it was great to have it.

Christine said yes lets take the feedback on and improve it for next year, Marilyn said would you keep the Juniors in it as well? Rod said with discussions going forward Eastern are to host next year and having it over 2 days, general concessus was to keep the seniors and juniors separate.

Rod said it worked well with everyone making their own way there and it was great to see the families there supporting. Most of the seniors went down the night before.

Christine raised the concern of having them over two days would be the cost of accommodation. Eastern want to keep them separate. Pauline said Eastern want to play their very top team and can't see the opportunity to play the next teir like Central and Wellington can.

Christine said it has been spken about the best players from each grade as opposed to age groups. Rod said we have COC for that. As for timing is there any preferance in the season earlier or later, Pauline advised it needs to go in like all district events and club events come after and have to be around it.

Rod asked about the feedback about adding Wellington being involved in the Tri series?



Christine said no feedback for that, is anyone opposed to it becoming a triangular? Tri would take over the the two one dayers but still playing for shields. Waikato would stay separate.

Paulines hours. Review of those hours everyone has seen those, taking load off of Pauline in the first instance and decision if we can afford to increase hours.

Cindy (Player representative) – Sharon Mitchell has contacted Cindy about Junior tournaments and purchasing of tops. Thomas has asked if he can purchase the unifrom since he was in Ohakea team, his brother Nicholas has one as played in Eastern one dayer and Wellington. Pauline gave feedback about Melville asking if non rep player could get a shirt.

Should we be giving shirts to all players like One dayer reps? This has depleted our stock quite abit. Christine said Ohakea is still Rep even if invitational. Rod said the difference is the ranking of the players in the selected sides. What do they need to do to get a uniform? We need to make a ruling about the requirments. Christine said we decided if you represented the district you have a choice of purchasing your top. Joy said Ohakea was an invitational event not a representative event.

Final decision was that Ohakea being invitational would not be eligiable for a rep shirt and we are sure Thomas will represent Central fully very soon if he persists. Cindy as Player Rep will advise Sharon Mitchell of the committees decision.

Marilyn thanked Christine for coming around all the tournaments and making herself available to the committee for discussions. This is great and the Committee at Foxton were very impressed.

Christine said yes she's happy to get around and meet the committees. Have had some good feedback from them.

Funding resolution - Christine Rukuwai moved that we apply to the New Zealand Racing Board for restock of uniforms to the value of \$3,608. Seconded by Marilyn Dolan, all agreed. Passed.

- Next meeting Friday 17th May at Whanganui Central Juniors at 7:30pm
- RSVP due Sunday 12th May
- Reports all due Wednesday 15th May

Meeting Closed 2116

Action List

Date	Action required	By whom	Due by date
19.12.17	Make up sponsorship plan	New sponsorship person	No plan yet
25.8.18	Look into training with Fletch to get qualified to do CoachForce	Rod	Will follow up tonight 18.3
25.8.18	Develop Standard Operating Procedure for Rep teams	Team managers and coaches for 2019	Nothing to add.
19.5	Transfer money into TSB account recommendation perhaps keep as uniform account	Sheryl	Sheryl will transfer from cheque account.
25.8	Award nominations to be set up electronically either by survey monkey or perhaps on the website.	Pauline	June 2019
2.2.19	Organise meeting with Daniel around participation planning	Marama will follow up with Daniel.	ASAP
18.3.19	Set up meeting between Anneka, Christine and Pauline	Christine	As required
18.3.19	Look into budget to see if we can afford to increase Pauline hours, advise committee.	Sheryl	March

18.3.19	Contact Daniel and make plan for meeting	Marama	ASAP
18.3.19	Book Senior CHCH acom	Pauline	ASAP
18.3.19	New uniform price list to be distributed	Pauline	ASAP
18.3.19	Reinvoice Ngakaira for uniforms	Sheryl	ASAP
18.3.19	Advise Sharon Mitchell of the decision	Cindy	ASAP

Minutes certified as true and correct.

Signed _____ (President) Date _____

Signed _____ (Secretary) Dated _____

