

Meeting Minutes for meeting held on 2nd February 2020 at 3:30pm at Whanganui Squash Club.

Meeting opened:

Present: Christine Rukuwai, Marilyn Dolan, Denise Reid, Joy Koolen, Melville Holmes, Jeff See, John Laurenson, Allan Bailey, Brett Cook, Anneka Weterman, Daryl and Pauline Slovak (Minute Taker) .

Apologies: Brayden Bryce, Sheryl Hooper, Mike Jack,

Previous Minutes: 7th November 2019

Moved by: Melville Holmes , Seconded by, and carried.

Matters arising from minutes: Melville has talked to Willie (Squash WGTN) regarding the senior one dayer, they have said sue to the calendar they may not play this year. Melville advised them this is why the date needs to be organised the year prior so it is in before the clubs. Squash Wellington have a board meeting in about a week and it will be discussed then and Willie will advise.

Junior one dayer date to be advised next week from Jackie and Malcolm in Wgtn.

John Laurenson asked about a missing trophy Ohakune donated for BOP, WGTN, Central Triangular. He said Central never won it and wondered where it was? Pauline to ask BOP and WGTN to follow up.

Correspondence inwards & outwards – Received by all.

Pauline Slovak moved that inwards is approved and outwards is noted, Christine Rukuwai seconded, carried.

Treasurers Report – Sheryl Hooper – Received by all.

Not much happening over the last couple of months, bank balance \$3574.41 a little low, term deposit is \$43882 hopefully we get some funding soon, few outstanding accounts that I will chase up. Do we want to start charging 10% a month on overdue accounts maybe once they get to 3 months overdue?

Also if anyone has a claim form they are able to deduct what they owe us from it. Eg. Victor.

Aged receivables Summery and Supplier invoice report attached.

Christine moved we charge 10% per month once account becomes 3 months overdue, Seconded by John Laurenson. All agreed. Carried.

Warning to be added to all invoice going forward. Overdue accounts to be advised ASAP that next month we will start charging the 10%.

Christine Rukuwai moved all accounts be paid, Seconded by Denise Reid, carried.

Strategic Plan update

Christine spoke about the planning meeting and our review of the strategic plan which is currently not specific enough, has no accountability and is not measurable. Plan summited to SNZ is in a better workable format and we will transfer to that format with the new

Key things to work on over the next 2 years are

Participation - Juniors and Other (sub sections)

Coaching - we hope to bring in a coach facilitator not a district coach. If we are strong with our coaches it increases what the clubs provide and this will lead onto more participation capability. Coach facilitators don't do actual coaching they train other coaches to do it. This give more longevity to the capability built.

Job description required and contract to develop the position.

Capability - Club and Organisational.(sub sections) Help clubs build and retain members through our buddy system would be ideal. One of the first actions will be to get a club wOF for each buddy club. This will show us what they need assistance with.

On top of that we have competition and events which we think will flow on.

Other sections are:

Player development

Communication and marketing - We had emphasis on this last year and will continue on again this year.

Christine asked if everyone was happy with what has been discussed, she will continue along the same road and develop the plan. With it being a working plan with actions, assigned to people and timelines so we can keep on target. We want it to be realistic not something huge and unachievable.

Rep Booklet update - Christine spoke about group updating the Rep booklet. The updated version will come to next meeting.

SNZ and remit update - last time we spoke we were heading to the forum in Auckland and there was a letter that went to SNZ about how many were unhappy. Christine explained how SNZ were brushing off queries. Districts were not happy but SNZ just carrying on as they had planned even though districts disagreed. Their communication was poor. All these things got raised at the forum, at the end of the day it was decided to have another Presidents meeting early in 2020 around the organisational actions of SNZ and the relationship with Squash XL. They have lost several top coaches due to the relationship with John Duggin.

We asked that the relationship be stopped until there was a review but it appears he is still involved.

Marilyn asked what Squash XL was and Melville explained the facility. Christine spoke about the paid staff in SNZ and how they have just hired a new person which was supposed to be on hold until the Presidents meeting. Aneka said they would probably not get a decent person for the salary they were offering in Auckland.

Christine explained the Board structure, 6 voted on bi -annually and 3 co opted. So now all the 3 co opted have resigned. One of them was meant to facilitate the President meeting and he has resigned the board currently don't have a quorum so they need to

seek a special dispensation from the districts.

Presidents meeting set for 22nd February in Auckland, SNZ will not pay. They have asked what we want on the agenda last years President meeting was a lot of talk no action and no follow up. There is also word of a special remit coming for a special AGM to appoint a new board. Midlands have asked if we will support that motion.

Do we want to support the remit to call for the board to resign prior to the Special General Meeting? We spoke about weather we send someone, Jeff said we want a rep there and Denise, and John agreed. Christine is going to check with David about Pauline going but she is hesitant its a waste of time. If the remit comes out Christine suggests that we support that. And then once the new board is appointed then we attend.

Christine moved that we support a remit from Midlands seeking the board resignations prior to the Special General Meeting. John said he doesn't want to support it until it has been seen.

Christine will send the remit out to the committee once received for Committee to vote if they support it or not. She suggests we do not attend the upcoming President meeting but goto the Special AGM. Everyone agreed.

Coaching Facilitator role - Job description required - Christine doesn't want to ask Fletch for the job description as it could create conflict as we hope he will fill the position.

Funding resolution to be made once we have the job description and contract.

Central supporters shirt. - current rule is to have a central uniform you have to have been selected for a team for Central. Discussed that we want supporters shirts but they must look completely different to the players shirts. Some have said clubs list on the back is appealing but it increases the cost by \$10 a shirt. Christine asked who will do it.

Anneka will have a look at it and deal with Melville re the hoodies.

Joy asked if Howie can have a hoodie before going back to Malaysia with all the clubs printed on it. All agreed. Melville will organise. Melville said if any of the committee want one let him know.

2020 Buddy Club allocation - assigned.

Ashhurst-Pohangina Squash Club	Marilyn Dolan	z
Dannevirke Squash Club	Brett Cook	
Eltham Squash Club	Jeff See	
Feilding Squash Club	Marilyn Dolan	
Foxton Squash Club	Christine Rukuwai	
Hawera Squash Club	Anneka Weterman	
Huntermville	Daryl O'Hara	
Inglewood Squash Club	Mike Jack	
Kawaroa Park Squash Club	Jeff See	
Levin Squash Club	Christine Rukuwai	
Ohakea Squash Club	Allan Bailey	
Ohakune Squash Club	Daryl O'Hara	
Okato Squash Club	Jeff See	
Patea Squash Club	Melville Holmes	

Rangitikei Squash Club	Sheryl Hooper
RiverCity Squash Club	Joy Koolen
SquashGym Palmerston North	Christine Rukuwai
Stratford Squash Club	Denise Reid
Taihape Squash Club	John Laurenson
Tararua Squash Club	Brayden Bryce
Waitara Squash Club	Denise Reid
Wanganui Squash Club	Joy Koolen

Juniors Report – Melville Holmes

Well we are preparing for our 1st challenge against Eastern juniors on Feb 23rd so we have a couple of training camps on 2nd and 9th of Feb with a lot of under 11s and 13s in the mix as rebuilding age groups for the future. In contact with Wellington to set a date for the Senior and Junior challenge as well also just sorting training camps for seniors and there first challenge is 14th march in h/bay 10th feb Fletch, Victor, Peter Amott and myself will be working on Rep booklet and selection criteria for central juniors/seniors.

General Business – Allan and Christine to have meeting about participation.

Marilyn asked if she had a job, iSquash administrator and District Captain positions to be decided at first meeting.

John Laurenson moved that Marilyn Dolan be made District Captain and iSquash Administrator, Melville Holmes seconded, all agreed.

Christine thanked Marilyn for all her hard work in these positions and taking them on once again.

Next Meeting: To be via Zoom, date and time TBC

Meeting Closed: 5:58pm

Action list to be completed.

17.5.19	Follow up trophy from BOP for triangular with Central, Wellington, BOP	Pauline	Done awaiting BOP hunt for it.
2.2.20	Follow up about trophy for BOP,WGTN,CTRL triangular donated by Ohakune	Pauline	
2.2.20	Put note on all future invoices that 10% will be added each month on accounts 3 months overdue. Current overdue accounts to be advised this will start from March so they have time to take action.	Sheryl	ASAP
2.2.20	Book one dayer dates in for 2021	Melville	At each one dayer this year
2.2.20	Job description and contract to be developed for Coaching Facilitator position	Pauline and Christine	ASAP
2.2.20	Develop Club WOF	Committee/ Pauline	ASAP

2.2.20	Committee to go to their buddy clubs and do club WOPF reporting back to the committee	All committee	Once WOF developed ASAP as they have meetings
2.2.20	New rep booklet to be developed	Melville, Pauline, Victor and Pete	Before next meeting
2.2.20	Remit to be send once received from Midlands for committee to vote on	Christine	As soon as received. Committee to vote quickly please.
7.11.19	Follow up with Wellington and Eastern about One Dayers	Melville	Underway
2.2.20	Meeting around participation	Allan and Christine	As required