

## Meeting Minutes for meeting held on 30th April 2020 at 7:30pm via Zoom.

### Meeting opened: 7:37

**Present:** Christine Rukuwai, Marilyn Dolan, Denise Reid, Joy Koolen, John Laurenson, Allan Bailey, Brett Cook, Anneka Weterman, Mike Jack, Pauline Slovak (Minute Taker), Sheryl Hooper and Daryl O'Hara. .

**Apologies:** Brayden Bryce, Melville Holmes and Jeff See.

**Previous Minutes: Zoom meeting 30th March 2020** Read and approved.

*Moved by: Mike Jack, Seconded by Marilyn Dolan, and carried.*

**Matters arising from minutes:** Ran through the action list. Marilyn asked about Johns missing trophy. Christine will ask Willie to search out Junior Triangular between BOP, WGTN, CTRL.

Applying for wage grant changed two days later pay same as usual if less than the subsidy any extra can go elsewhere.

Shared Strategic plan and discussed, Christine still working on it. Mike asked who will drive it next year, Christine said it will be a working document and people will be assigned to specific parts. The whole committee should be driving it.

The focus can remain the same but the tactic can be changed to suit the circumstance like COVID-19. Things like Zone hubs may become more important. Supporting district events may include a large amount of health and safety involved.

Explained the two different surveys that had gone out to clubs as some were confused.

**Correspondence inwards & outwards** – Received by all.

*Pauline Slovak moved that inwards is approved and outwards is noted, Marilyn Dolan seconded, carried.*

### Administration Report - Pauline Slovak

Most clubs have returned their resilience surveys except Patea and Ohakea, we have 3 that need our immediate attention financially. Feilding, SquashGym and Rangitikei.

We have had 11 capability surveys returned and I have commented and sent exercises to all their buddies so hopefully they have been contacted. I have not had any real feedback about contact thus far so please do so, then I can keep the table updated so we can see where each is at. Hopefully the other 10 clubs will return theirs. They have until the end of the month. At present I just have Waitara's to do.

I am about to send out a newsletter and between that what SNZ is doing FB etc hopefully all the clubs feel well informed. I really like the Waikato idea and think it is away to engage people plus raise money for their clubs. Win Win. Should we copy it? We will have to be quick about it.

Christine has been in contact with SquashGym, Feilding and Rangitikei all are ok for finances for now as long as it doesn't go much longer. Christine is also going to talk to Brandon to get more detail regarding the finances. SPN are coming up with contingency plans, Feilding have TD but don't want to break that if necessary. Feedback, no one is shutting doors in the near future and they will get in touch with Central if they become urgent. Rangitikei and Feilding are both expecting insurance bills soon which are quite hefty. Fielding's motorcycle division are going to do rides soon and that will bring in some income.

Pauline spoke about how surprised she was how few had welcome packs. Spoke about the benefits and also pay to play for places that have high tourism numbers like Ohakune and Foxton advertising at motels etc for when the beach or mountain are closed due to weather.

## **Treasurers Report – Sheryl Hooper** – Received by all.

Bank balance cheque account \$14619.00, Term Deposit BNZ \$44,361.59, TSB Term Deposit \$10,824.00.

Bills to pay \$1600.00 to Whanganui squash for AGM will pay Wednesday and \$25.73 for visa

Not much happening just trying to get payroll with Xero and get me on it so I can set it up which will keep better track of wages and Pauline's holidays. Receivables and payables attached.

Two players still owing Ngakuiria and Nick. Not eligible for selection and 10% being added to their accounts months. John also mentioned there are other actions we can take as well.

Sheryl please follow up via phone with 2 outstanding players about their fees owing.

Christine Rukuwai moved all accounts be paid, Seconded by John Laurenson, carried.

## **District Captain Report - Marilyn**

At the start of lockdown Pauline told Marilyn to get onto the clubs for inactivity, all clubs have removed inactive members now. This means they will not lose points for inactivity.

## **COVID - 19 Update and planning**

**Engagement** Pauline gave an update about the guidelines. Waikato initiative spoken about and that Pauline thinks it's a great idea and we should go ahead and launch it in the next week.

Christine said she is trying to get the Presidents onto a call with Zoom, has spoke to about 12 Presidents, from Committee what are some key agenda items? Tournaments late in the year, what do they want to happen district wide.

**Events** - Marilyn asked about Super Champs - Christine said it's still undecided and SNZ is hearing back from districts about what they are willing to support. Two thoughts about SC, 1. delay it, 2. Send out a questionnaire and see who would be willing to travel to Nationals comp. Midlands is not supporting any of their teams to attend any national events this year and is instead supporting the clubs with open days and coaching programmes. We need to have a discussion about that, what we are willing and not willing to support and we will feed that back to SNZ. Christine would like to see our regional SC still go ahead even if there is no Nats. It only benefits our district. Marilyn said it will give the players something to look forward to. Mike said we will need to postpone as usually lists go up about now. John said he agrees and thinks we should do our own even if no Nats. Christine said who is going to want to fund going to Nats as there is no funding around this year.

Mike doesn't think any teams events will go this year. Christine asked would we support teams to Nats? Master team should we send? No agreed by all. Juniors teams - No agreed by all. Maybe support some individuals will be decided at a later date. Consensus is that we will run district SC even if no nationals and will not send any teams to Nationals at all.

**Coaching** over the phone or internet. Supporting players. Christine said we should be asking the coaches if they will do it voluntarily, we could share it out amongst the coaches, we can pay the coaches but we are trying to save money at the moment so hopefully they will do it for free or even some of the Elite players. It was suggested that there was a lot of training stuff available online for players if they wanted it. Maybe we should ask the coaches to contact each player and check in on them. John said we should pay for it if we need too.

**Budget review.** Budget shared, Christine said Juniors would cost us \$10,000 SNZ want to know what we will support.

Mike said maybe we should just support individuals, Christine said who would we decide to support. Joy said that would still leave us with a higher deficit. Christine said we would have to put an amount on per person and then limit the number of juniors we can do it for. Usually we send 12 players. Christine asked if we could use the money better to benefit a wider group?

**Suggestions from committee to reduce costs** - John said remove depreciation and that surely we can still get some funding from somewhere. Christine explained the funding grants, figures. Mike asked about Prince series and Pauline said we hope to move it too later in the year.

Mike suggested AGM and Awards go digital. Marilyn suggested \$10 per head. Christine said everyone could get together at their clubs and celebrate there, zoom through their TV's.

Don't print any books.

John said we should try and get some funding from somewhere, COGS etc. The message has been that wages are key not travel or uniforms.

Coaching budget - Christine would like to continue with this cost and support the coaches and players. John asked if coaching at Nats is included in this, Pauline unsure but thinks it would be.

Pauline said at level 2 we can do coaching in person the coach just needs to stay a metre away from the player.

Christine said she needs to do a motion to move new budget, John didn't think we needed to pass it as that's done at the AGM and this is just an adjustment due to extenuating circumstances. The worry is the next 2 years with SEM's dropping. Christine said it's a huge responsibility by us to keep Central in the best position possible.

**General Business** – Pauline said she wants to do Waikato challenge and will do it with help of Allan.

Christine said David Hawes wants us to answer the following...

What are the districts expectations from the national office to support us? More webinars, reduction of fees this year and next year. HP coaching, version for district rep players.

Whats changed and a barrier for SNZ strategic plan? competition restriction and money.

How would we measure success? Maintaining membership and doors open. Health and safety posters for when clubs open.

Daryl asked how other clubs are going getting subs in, Mike said they have put their subs out and some have paid and some are waiting. They will offer rebate on the following years sub.

Christine moved that we offer a rebate on our affiliation fees to our clubs for 2 months. Committee discussed, Christine said all the Presidents she has spoken to have said they would like a discount of affiliation fees. Mike Jack seconded, all in favour, passed.

Denise said the office staff are doing a curtesy call to all the members and it has been well received.

### **Funding Resolution**

Christine Rukuwai moved that we apply to Eastern and Central Community Trust for 3 months Administrators Salary to help with lowering our costs and reducing our budget deficit due to COVID-19. Seconded by Mike Jack, all agreed.

**Next Meeting:** To be via Zoom, **Tuesday 2nd June at 7:30pm.**

**Meeting Closed:** 2152

Signed and dated as true and correct by President

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### Action list to be completed.

30.4.20	Follow up with Ngakaira and Nick over the phone about their payments, make sure Nick has been receiving his invoices.	Sheryl	Before next meeting
30.4.20	Complete strategic plan and choose specific actions to complete this year, assign tasks and publish.	Committee	Christine working on it at present then will pass onto committee.
30.3.20	Club WOF or Capability, follow up with your buddy clubs and repost back to Pauline to update table. Plus give feedback at next meeting	Committee	Next meeting in
30.3.20	Look into BOP job description and consider how our district could move to this type of model with a full time manager not a part time Admin person.	Committee	To be discussed at May/June meeting.
30.3.20	Look into getting supporter gear	Anneka and Melville	Reschedule for next year due to financial restraints
2.2.20	New rep booklet to be developed	Pauline	Updated waiting to hear from Melville
2.2.20	Meeting around participation	Allan and Christine	As required
2.2.20	Book one dayer dates in for 2021	Melville	Before calendar process starts.
17.5.19	Follow up trophy from BOP for triangular with Central, Wellington, BOP.	Pauline	They have been unable to find.